



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:

CC-4.

MEETING DATE

2018-08-21 10:05 - Regular School Board Meeting

AGENDA ITEM

ITEMS

CATEGORY

CC. BOARD POLICIES

DEPARTMENT

Compensation (Human Resources)

Special Order Request

Yes

No

Time

Open Agenda

Yes

No

TITLE:

Proposed Revised Job Description for the Supervisor, Head Start Family Services Position

REQUESTED ACTION:

Adopt the proposed revised job description for the Supervisor, Head Start Family Services position. This is the Final Reading.

SUMMARY EXPLANATION AND BACKGROUND:

The job description for the Supervisor, Head Start Family Services, is being revised to better align the qualifications and primary performance responsibilities of the position, based upon the expected scope of work. The job description was publicized for rule adoption in compliance with Florida Statutes on July 4, 2018. See attached Executive Summary. Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center.

SCHOOL BOARD GOALS:

Goal 1: High Quality Instruction     Goal 2: Continuous Improvement     Goal 3: Effective Communication

FINANCIAL IMPACT:

There is no immediate financial impact associated with this item. See the Executive Summary for additional information on the expense associated with staffing this position.

EXHIBITS: (List)

(1) Executive Summary (2) Job Description

BOARD ACTION:

**ADOPTED**

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Rose M. Hall

Phone: 754-321-0144

Name: Daniel Gohl

Phone: 754-321-2618

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
Senior Leader & Title

Craig J. Nichols - Chief Human Resources & Equity Officer

Signature

Craig J. Nichols

8/1/2018, 2:45:35 PM

Electronic Signature

Form #4189 Revised 08/04/2017  
RWR/ CJN/DG/RMH:im

Approved In Open  
Board Meeting On:

**AUG 21 2018**

By:

*Nora Rupert*

School Board Chair